

**Minutes of the Meeting of the Parish Council held at St John's School, Provender Way, Grove Green on Monday 1 October 2018 commencing at 7.30 pm.**

Present: Mr B Hinder (Chairman), Mrs A Brindle, Ms L Clarke, Mr J Constable, Mr Ivor Davies (with apologies at item 3), Mr V Davies, Mr T Harwood, Mr G Hayday, Mrs W Hinder, Mrs K Macklin, Mr P Dengate, Mr P Sullivan and Mr J Willmott together with the Clerk Mrs P Bowdery and 1 members of the public/press.

**1. Apologies and absences**

Apologies: Cllr Hollands. County Councillor Carter.

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

None received.

**3. Chairman's Announcements**

The Chairman notified members that there had been an excellent turnout for the litter picking event at Weaving Heath and he thanked the councillors who had attended.

He was bitterly disappointed that the STEM school Appeal decision had not included a condition to have Road Traffic Orders funded for Grovewood Drive South and the adjacent closes. KCC Highways had already been contacted to ask them to approach the applicant to see if they would voluntarily fund the RTOs and work.

The Chairman thanked the Clerk and office staff for their hard work during the refurbishment of the hall.

**4. Minutes of the Parish Council Meeting 3 September 2018**

The minutes of the meeting were, with one amendment to the attendance list, **agreed** and **signed** as a correct record.

**5. Co-option to Parish Council Vacancy (South Ward)**

Deferred until November meeting.

**6. Matters Arising From the Minutes**

6.1 Minute 3150/6.2 Franklin Drive Play Area. Some minor work is required, to be undertaken by MBC. The Lease agreement still awaited from MBC. **Noted.**

6.2 Minute 3150/6.3 OneDrive. Work outstanding. **Noted.**

6.3 Minute 3150/6.4 End of World War 1 commemorative plaque. The Chairman congratulated Cllr Vic Davies and Cllr Sullivan for their work on the plinth at the War Memorial. Cllr Vic Davies notified the meeting that the Grove Green plinth would be installed in the next few days or next week. **Noted.**

6.4 Minute 3150/6.5 Stem School Public Inquiry. Sec of State decision, Appeal allowed. Cllr Hayday raised concerns that yellow lines on Grovewood Drive South would just push the parking problem into the closes which might make the current problem worst. This was acknowledged by the Chairman and it was confirmed that consultation would take place prior to any decisions and that restrictions may be for an hour a day only. The parish office was advising any resident contacting the office that there would be a consultation and that yellow lines might have an adverse effect on the area. **Noted.** Members welcomed the information that the proposed reduction to the number of on-site car parking spaces at the school had been refused.

6.5 Minute 3152/17.3 War Memorial, plaques and Beechen Hall ceremonies. The Clerk was unable to supply information and an update will be forwarded to members.  
**Action: office**

6.6 Minute 3152/17.4 Weaving Heath, Wents and Five Acre Woods and Grove Green Wood Village Green Status. The parish council was waiting to hear from MBC. **Noted.**

6.7 Any other matters arising from the minutes which are not on the agenda. None.

**7. Crime Report and Police Issues**

Crime report 24 August 2018 – 23 September 2018. **Received** and **noted.** Cllr Hayday felt that the report gave an incomplete picture of crime in the area. The meeting was notified that the reports were uploaded by volunteers and there was now no other way to

get the information from the Police. **Noted.**

As the member of public did not wish to raise any issues the meeting was not adjourned.

## 8. **Draft Minutes of Recent Committee Meetings**

- 8.1 Environment Committee 3 September 2018. **Received** and **noted.**
- 8.2 F&GPC 11 September 2018. **Received** and **noted.**
- 8.3 Environment Committee 17 September 2018. **Received** and **noted.**

## 9. **Finance**

- 9.1 Payments made out of meeting 28.08.18 – 24.09.18. **Received** and **noted.** Cllr Hayday queried whether, in the interests of transparency, Councillors receiving the Parish Council Allowance should be named in the reports rather than be identified by a number. The issue was deferred to the F&GPC to consider. **Action: F&GPC.**
- 9.2 Receipts for the period 28.08.18 – 24.09.18. **Received** and **noted.**
- 9.3 Account balances report. **Received** and **noted.**
- 9.4 Members were notified that the Public Works Loan has been paid into the UTB account. **Noted.**

## 10 **Annual Governance & Accountability Return for Year Ended 31 March 2018**

Members were notified that the Parish Council had been successfully signed off without any comments from the Auditor. The Clerk was thanked for her hard work.

## 11. **Walderslade Woodlands Section 106**

The Chairman proposed that "**Boxley Parish Council approves the signing of the Deed of Agreement (relating to Walderslade Woods including land off Wildfell Close) between Boxley Parish Council, Kent County Council and Maidstone Borough Council**". **Unanimously agreed.**

## 12. **Policies and Procedures**

Community Engagement Strategy (review). With some minor amendments **approved.**

## 13. **GDPR**

The building works at the hall had resulted in work not being undertaken but as that was now finishing it was hoped to recommence with the work. **Noted.**

## 14. **Reports from councillors/office**

Cllr Willmott notified members that he had attended KALC Dynamic Councillor training which he recommended to councillors.

Cllr Ivor Davies notified members that he had attended the Maidstone KALC meeting and he gave, as the draft minutes had not yet been received, a fuller report of the meeting. The issues raised by the parish council at the meeting received the following response: Ancient Woodland was deferred to the next meeting.

Medway Council Parking Hotline, other parishes did not feel there was a need in parished areas.

The Maid KALC Chairman thanked Boxley Parish Council for sending a letter to MBC about the freighter service, which unfortunately would not be reinstated.

When received the draft minutes are to be supplied to members. **Action: office.**

## 15. **Reports from Borough and County Councillors**

Cllr Wendy Hinder's report covering various issues in the parish was **received** and **noted.** It was noted that Borough Councillors were attending a pre application meeting concerning the two school planned for land adjacent to the KIMS site and Cllr Hinder was asked to request that the parish council receive a presentation. **Action: Cllr Wendy Hinder.**

Cllr Bob Hinder's report covering various issues in the parish was **received** and **noted.** Cllr Hinder had attended Community Infrastructure Levy (CIL) training and had raised the issue of how the Statutory Funds received by MBC would be allocated and spent and who would be making the decisions on allocation, but he had not received an answer. Cllr Hinder will monitor the situation and keep members informed. **Action: Cllr Bob Hinder.**

## 16. Matters for Decision

- 16.1 Friends of Weaving Heath and Woodlands. Members **received** and **noted** the adopted constitution. The Clerk confirmed that by formally recognizing the group it's insurance would cover them as volunteers but from now on any tasks undertaken by the group would have to be approved by the Clerk, after sight of their risk assessment. Cllr Dengate recommended that a map be attached to the constitution so that the group's area of work was clearly identified. Cllr Vic Davies suggested an addition that in the absence of the Chairperson at the meeting a chairperson would be elected. Cllr Hayday raised the issue of equipment being returned to the parish council should the group dissolve. It was clarified that currently the parish council had not given a grant nor supplied equipment but if it did then the equipment generally remained the property of the parish council but F&GPC would decide on any grant or purchase of equipment. Cllr Vic Davies proposed Cllr Wendy Hinder seconded that **The Friends of Weaving Heath and Woodlands be formally adopted as a parish council volunteer group. Agreed. Action: Clerk.**
- 16.2 First Review of Local Plan & Housing Numbers. Members received the information that housing growth predications, upon which the Government bases the need for additional housing development, might have been wrong resulting in a higher housing growth figure. Cllr Harwood confirmed that MBC's housing needs would have been based on the Government's original forecast. The information has been supplied to Maidstone KALC who would be considering the issue at its next meeting.
- 16.3 Draft Budget 2019/20 Councillors are asked to submit any projects that they wished to be considered. **Noted.**
- 16.4 MBC Strategic Plan and next year's budget parish workshop. Any councillor interested in attending should notify the parish office. **Action: all councillors.**
- 16.5 KCC Highways, Transportation & Waste Parish Seminar for Maidstone, Tonbridge & Malling and Swale. Friday 2<sup>nd</sup> November at Oakwood House, Oakwood Rd, Maidstone. Any councillor interested in attending should notify the parish office. **Action: all councillors.**

## 17. Correspondence

None received.

## 18. Matters for Information

- 18.1 Freedom of Information Request received concerning parish council land. **Noted.**
- 18.2 CRAG Rural Police report. The success in issuing fines to drivers without Waste Carrier's licence or certificate was noted. It was requested that residents be strongly advised to check that waste being removed from their property was only done by a properly licenced and certificated contractor. **Action: office.**
- 18.3 MBC consultation on the Park and Ride service. The consultation was being publicised on the parish council's website etc. Cllr Clarke raised concern that there was no chance to comment on whether more P&R sites were needed.
- 18.4 Stronger Kent Community Fair in Maidstone Wed 10<sup>th</sup> October 11am – 1pm Hazlitt Arts Centre.
- 18.5 KALC Parish News September 2018. Circulated to members.

## 19. Items for Next Agenda

Councillors' reports and requests for items to be included on the agenda to be submitted no later than 29 September 2018.

## 20. Next Meeting

5 November 2018 at European School of Osteopathy, Boxley

Meeting closed at 8.27 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....